



AAIC + IOCC 2025 Meeting Code of Conduct

All attendees voluntarily agree to abide by this code of conduct upon registration.

We invite anyone in the world to attend the annual meetings for both the Association for the Advancement of Industrial Crops and the Intermediate Oilseed Crops Conference. **We plan to provide a safe, engaging, and educational environment for anyone who attends.**

Presenter and Abstract Submission Guidelines

Meeting presenters may be the presenting author or a contributing author on the research being presented. Each speaker will receive a scheduled time window for presentation and must abide by time limits stated by the conference organizing committee. Presenters may be contributing authors on additional research submitted to the conference, though each presenter may only present on behalf of one project to ensure equitable involvement and speaking time. Contributors can submit up to three posters.

Abstract submission and poster format guidelines are [available at this link](#). Presentation length, time slot, and other requirements will be communicated in further correspondence as the meeting approaches.

Once the abstract for a poster or oral presentation is accepted, the presenter must commit to register, attend, and present at the meeting. Any presenter failing to adhere to presentation requirements will have their name and presentation withdrawn from the program. Additionally, last-minute cancellations by presenters may be cause for denial of presentation submissions for future meetings.

This and all meetings hosted by the AAIC will uphold the standards of scientific integrity. Presentations are expected to comply with this expectation, meaning no advertisement, promotion, or solicitation can be included in presentations. Any materials related to sponsorship and marketing must be directly and explicitly pre-approved by the AAIC board and conference staff. Anyone refusing to abide by these standards may be asked to leave the conference.

Publications

Researchers and scientists who study industrial crops and products are encouraged to publish articles related to their oral and poster presentations in AAIC Special Edition journals (if available). The AAIC board will communicate with presenting authors, researchers, and

scientists to facilitate the publication of this work. All manuscripts will go through the normal peer review process of the journal of choice for the special issue. The AAIC also encourages presenting authors to seek external journals and opportunities for publication, as the advancement and distribution of research related to industrial crops and products benefit our entire cohort within the scientific community.

Harassment and Safety

The AAIC is dedicated to providing all meeting attendees with a safe and productive experience. Intimidation, threats, or harassment are entirely prohibited during all AAIC meetings and conferences. This policy applies to all AAIC members, staff, board, volunteers, and affiliates. Meeting attendees who display any of these behaviors will be asked to leave the meeting by the AAIC Board. Harassment of any kind will not be tolerated and includes:

- Offensive language, comments, or questions
- Intentional intimidation, stalking, following, or photo/video
- Interruptions or disruptions of ongoing presentations
- Inappropriate or non-consensual physical contact

Individuals who are asked to stop any harassment or intimidation must comply immediately. If you or somebody else is being harassed or have any other questions, comments, or concerns, please immediately inform an AAIC Board Member or AAIC conference staff.

Health and Safety Guidelines

Before Leaving Home

- Abide by government travel restrictions and guidance for the regions you are traveling from and to, respectively.
- Stay home if you feel sick. Consult a doctor if you are unsure.

At the Meeting

- Search and adhere to guidance from the local health authority for Fairbanks ([Alaska Department of Health](#)), including preventive measures to prevent the spread of disease:
- Seek professional medical care ([urgent care options](#)) any time you feel unwell or are experiencing flu-like symptoms or other signs of illness.

Global Connections

- Anyone from around the world can register and attend.
- Anyone can submit a scientific abstract for an oral or poster presentation, but the AAIC board has the right to accept or reject the abstract if it doesn't fit with the AAIC theme and scope

- Attendees will receive professional development through presentations, questions, discussions, and networking
- This experience will help attendees build their CVs and resume
- We work to accommodate the special needs of our attendees, who can reach out to the AAIC Board or staff members to help meet these needs.

Food & Dining

- We have selected buffet-style menus to reduce food waste from plated food
- We ask for and order locally sourced food where possible
- We will have meatless options at every meal

Partners, Sponsors & Community

- The conference venue/hotel is conveniently located near the airport, has a shuttle service from the airport, provides affordable room rates, and meets the criteria for hosting a conference of this kind.
- We work with industry partners and sponsors to help support the costs of annual meetings and upkeep of the AAIC organization

If you have any questions, comments, or concerns, please contact AAIC President Marisol Berti at marisol.berti@ndsu.edu